



Saupin's School, Panchkula

NOTICE

Circular No: SSP/2015-16/5

Corrections in Books, Exercise Books / Workbooks

Kindly ensure that your ward's books, exercise books and workbooks have been corrected. Kindly apprise the concerned teachers of any unchecked books / incomplete work immediately.

Final Assessment (Classes PG to UKG), Third Unit Test (Classes 1 to 5) and Final Examination (Classes 6 to 9), 2015 – 16

The Final Assessment (Classes PG to UKG), Third Unit Test (Classes 1 to 5) and Final Examination (Classes 6 to 9), 2015 – 16 will commence from Tuesday, February 23, 2016. The Syllabus includes all the work done in the books, exercise books, worksheets, etc. on the lessons / topics specified therein. The Date-Sheet for the same is specified overleaf.

Holiday

School will remain closed for all classes on:

February 22, 2016	:	Guru Ravidas Birthday
March 4, 2016	:	Maharishi Dayanand Saraswati Jayanti
March 7, 2016	:	Maha Shivratri

School Timings During Examinations

During the major examinations (i.e. beginning from Tuesday, February 23, 2016) the School Timings will be as follows:

Classes Playgroup to U.KG	-	09:30 a.m. to 12:30 p.m.
Classes 1 to 9 and RR	-	08:30 a.m. to 11:00 a.m. 08:30 a.m. to 11:30 a.m. (in case of Hindi paper)

Parent Teacher Meeting and Distribution of Report Cards

Parent Teacher Meeting and Distribution of Report Cards will be held as follows:

Classes Play Group to UKG	-	March 14, 2016	08:30 a.m. to 10:30 a.m. (PG & Nursery) 09:30 a.m. to 11:30 a.m. (LKG & UKG)
Classes 1 to 5 & RR	-	March 17, 2016	08:30 a.m. to 10:30 a.m. (Classes 1 & 2) 09.30 a.m. to 11:30 a.m. (Classes 3 to 5 & RR)
Classes 6 to 9	-	March 19, 2016	08:30 a.m. to 10:30 a.m. (Classes 6 & 7) 09:30 a.m. to 11:30 a.m. (Classes 8 & 9)

Parents are advised to kindly be punctual.

Dated: February 1, 2016

Principal