



SAUPIN'S SCHOOL, PANCHKULA

NOTICE

Circular No: SSP/2019-20/1A

Dear Parents,

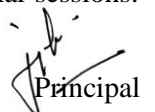
I take this opportunity to welcome you and your child to Saupin's School and hope that together we will make this year a fruitful and enjoyable experience for your child. This is only possible if there is active participation and co-operation from your side to supplement our efforts.

Kindly read the following points carefully and comply:

- Schedule of Orientation for Classes 1 to 10 & Resource Room is given below and it is mandatory for both the parents to attend the orientation along with the child.**

March 19, 2019	-	Class 6 & 7	:	08:30 a.m. to 09:30 a.m.
		Class 8, 9 & 10	:	09:30 a.m. to 10:30 a.m.
March 20, 2019	-	Class 1	:	08:30 a.m. to 09:30 a.m.
		Class 2	:	09:30 a.m. to 10:30 a.m.
		Class 3	:	10:30 a.m. to 11:30 a.m.
		Class 4	:	11:30 a.m. to 12:30 p.m.
		Class 5 & R.R	:	12:00 p.m. to 01:00 p.m.
- The Syllabus Booklet, Students' and Parents' I-card, Health Card, Worksheet File and School Diary for the new academic session will be handed over to you by the class teacher on the Orientation Day.***
- Health Card, Worksheet, test notebooks and Art/Craft file should be submitted back to the Class Teacher on March 25, 2019 for Classes 1 to 10 & R.R.
- Rules given in diary should be read thoroughly. The statement forms and the undertaking in the diary should be duly filled in and signed by the parents latest by March 25, 2019. **The books, workbooks and notebooks should be covered neatly and duly labelled. Teach your ward the importance of keeping the books and notebooks neat and tidy.**
- Students are expected to bring school diary **DAILY**. Homework in diary should be signed by the parents **DAILY**.
- Parents are requested **to co-operate with the Guard and Parking Attendants on duty outside the school gates** with regard to the parking of their vehicles to avoid any discomfort and chaos.
- Parents should note down the Time Table on the Orientation Day.
- Combo pack of insulated lunch box and water bottle (having steel inside) to be carried separately and not to be put in bag. Plastic lunch box and water bottles should be **AVOIDED**. Buy pencil pouch instead of pencil box. Costly pens/pencils/pouches/boxes are not allowed. **BUY LIGHT WEIGHT BAGS.**
- You are requested to ensure that your ward packs his/her bag strictly as per the daily class schedule to avoid carrying unnecessary weight. In case the child is found carrying extra book/notebook, the same will not be returned to the child and will be handed over only to the parents.
- The tiffin should be nutritious and as per the child's liking. Greasy and junk food should be completely avoided. A bottle of sanitizer should be sent daily.
- Second Saturday will be a holiday.**
- Kindly bear with us for a little change in pick up and drop timings of buses in the initial days as we always need some time to settle down with new students in the regular bus routes.
- School Timings will be from 08:00 a.m. to 02:00 p.m. w.e.f. March 25, 2019 onwards for Classes 1 to 10.
- Students should be in summer uniform w.e.f. March 25, 2019. They should be in correct and complete neat & clean uniform daily.
- To develop flexibility and adjustments amongst the students, the school will reshuffle the students in various sections Nursery onwards. A positive outlook in this regard will be highly appreciated.
- Children are required **to reach 10 minutes** before the school starts.
- It is advised not to provide mobile phones, free access to internet and adult TV programs to children. Surfing net and viewing TV should be under Parental Supervision.
- Class 3 onwards it will be mandatory to get school edition newspaper at school for special regular sessions.

Note: Kindly download/update the school app "SAUPINPKL" from Google Play Store.


Principal