SAUPIN’S SCHOOL, PANCHKULA

NOTICE

Circular No: SSP/2017-18/5

Corrections in Books, Exercise Books / Workbooks
Kindly ensure that your ward’s books, exercise books and workbooks have been corrected. Kindly apprise the concerned teachers of any unchecked books / incomplete work immediately.

Final Assessment (Classes PG to UKG), Final Unit Test (Classes 1 to 5 & RR) and Final Examination (Classes 6 to 9), 2017 – 18
The Final Assessment (Classes PG to UKG) will commence on February 1, 2018 whereas Final Unit Test (Classes 1 to 5 & RR) and Final Examination (Classes 6 to 9) will commence from Monday, February 5, 2018. The Syllabus includes all the work done in the books, exercise books, worksheets, etc. on the lessons / topics specified therein. The Date-Sheet for the same is specified overleaf.

Holiday
School will remain closed for all classes on:
February 14, 2018 : Maha Shivratri

School Timings During Examinations
During the major examinations (i.e. beginning from Monday, February 5, 2018) the School Timings will be as follows:
- Classes Playgroup to U.KG 10:15 a.m. to 01:15 p.m.
- Classes 1 to 9 and RR 09:00 a.m. to 11:30 a.m.
  09:00 a.m. to 12:00 noon (on 17/02/18 because of Hindi paper for Classes 6 to 9)

Parent Teacher Meeting and Distribution of Report Cards
Parent Teacher Meeting and Distribution of Report Cards will be held as follows:
- Classes Play Group to UKG - February 28, 2018
  - Wednesday 08:30 a.m. to 10:00 a.m. (PG & Nursery)
  - 10:00 a.m. to 11:30 a.m. (LKG)
  - 11:30 a.m. to 01:00 p.m. (UKG)
- Classes 1 to 5 & RR - March 7, 2018
  - Wednesday 08:30 a.m. to 10:00 a.m. (Class 1 & RR)
  - 09:30 a.m. to 11:00 a.m. (Class 2)
  - 10:30 a.m. to 12:00 p.m. (Class 3)
  - 11:30 a.m. to 01:00 p.m. (Class 4)
  - 12:30 p.m. to 02:00 p.m. (Class 5)
- Classes 6 to 9 - March 12, 2018
  - Monday 08:30 a.m. to 10:00 a.m. (Class 6)
  - 09:30 a.m. to 11:00 a.m. (Class 7)
  - 10:30 a.m. to 12:00 p.m. (Class 8)
  - 11:30 a.m. to 01:00 p.m. (Class 9)

Parents are advised to kindly be punctual.

Dated: January 20, 2018

Principal