



SAUPIN'S SCHOOL, PANCHKULA

NOTICE

Circular No: SSP/2017-18/5

Corrections in Books, Exercise Books / Workbooks

Kindly ensure that your ward's books, exercise books and workbooks have been corrected. Kindly apprise the concerned teachers of any unchecked books / incomplete work immediately.

Final Assessment (Classes PG to UKG), Final Unit Test (Classes 1 to 5 & RR) and Final Examination (Classes 6 to 9), 2017 – 18

The Final Assessment (Classes PG to UKG) will commence on February 1, 2018 whereas Final Unit Test (Classes 1 to 5 & RR) and Final Examination (Classes 6 to 9) will commence from Monday, February 5, 2018. The Syllabus includes all the work done in the books, exercise books, worksheets, etc. on the lessons / topics specified therein. The Date-Sheet for the same is specified overleaf.

Holiday

School will remain closed for all classes on:

February 14, 2018 : Maha Shivratri

School Timings During Examinations

During the major examinations (i.e. beginning from Monday, February 5, 2018) the School Timings will be as follows:

Classes Playgroup to U.KG	-	10:15 a.m. to 01:15 p.m.
Classes 1 to 9 and RR	-	09:00 a.m. to 11:30 a.m.
		09:00 a.m. to 12:00 noon (on 17/02/18 because of Hindi paper for Classes 6 to 9)

Parent Teacher Meeting and Distribution of Report Cards

Parent Teacher Meeting and Distribution of Report Cards will be held as follows:

Classes Play Group to UKG	-	February 28, 2018	08:30 a.m. to 10:00 a.m. (PG & Nursery)
		Wednesday	10:00 a.m. to 11:30 a.m. (LKG)
			11:30 a.m. to 01:00 p.m. (UKG)
Classes 1 to 5 & RR	-	March 7, 2018	08:30 a.m. to 10:00 a.m. (Class 1 & RR)
		Wednesday	09:30 a.m. to 11:00 a.m. (Class 2)
			10:30 a.m. to 12:00 p.m. (Class 3)
			11:30 a.m. to 01:00 p.m. (Class 4)
			12:30 p.m. to 02:00 p.m. (Class 5)
Classes 6 to 9	-	March 12, 2018	08:30 a.m. to 10:00 a.m. (Class 6)
		Monday	09:30 a.m. to 11:00 a.m. (Class 7)
			10:30 a.m. to 12:00 p.m. (Class 8)
			11:30 a.m. to 01:00 p.m. (Class 9)

Parents are advised to kindly be punctual.

Dated: January 20, 2018

Principal