



# Saupin's School, Panchkula

## NOTICE

Circular No: SSP/2016-17/5

### Corrections in Books, Exercise Books / Workbooks

Kindly ensure that your ward's books, exercise books and workbooks have been corrected. Kindly apprise the concerned teachers of any unchecked books / incomplete work immediately.

### Final Assessment (Classes PG to UKG), Final Unit Test (Classes 1 to 5 & RR) and Final Examination (Classes 6 to 9), 2016 – 17

The Final Assessment (Classes PG to UKG), Final Unit Test (Classes 1 to 5 & RR) and Final Examination (Classes 6 to 9), 2016 – 17 will commence from Tuesday, February 7, 2017. The Syllabus includes all the work done in the books, exercise books, worksheets, etc. on the lessons / topics specified therein. The Date-Sheet for the same is specified overleaf.

### Holiday

School will remain closed for all classes on:

February 10, 2017	:	Guru Ravidas Birthday
February 21, 2017	:	Maharishi Dayanand Saraswati Jayanti
February 24, 2017	:	Maha Shivratri

### School Timings During Examinations

During the major examinations (i.e. beginning from Tuesday, February 7, 2017) the School Timings will be as follows:

Classes Playgroup to U.KG	-	09:30 a.m. to 12:30 p.m.
Classes 1 to 9 and RR	-	08:30 a.m. to 11:00 a.m.
		08:30 a.m. to 11:30 a.m. (on 13/02/17 because of Hindi paper for Classes 6 to 9)

### Parent Teacher Meeting and Distribution of Report Cards

Parent Teacher Meeting and Distribution of Report Cards will be held as follows:

Classes Play Group to UKG	-	February 28, 2017	08:30 a.m. to 10:00 a.m. (PG & Nursery) 10:00 a.m. to 11:30 a.m. (LKG) 11:30 a.m. to 01:00 p.m. (UKG)
Classes 1 to 5 & RR	-	March 4, 2017	08:30 a.m. to 10:00 a.m. (Class 1 & RR) 09.30 a.m. to 11:00 a.m. (Class 2) 10:30 a.m. to 12:00 p.m. (Class 3) 11:30 a.m. to 01:00 p.m. (Class 4) 12:30 p.m. to 02:00 p.m. (Class 5)
Classes 6 to 9	-	March 9, 2017	08:30 a.m. to 10:00 a.m. (Class 6) 09:30 a.m. to 11:00 a.m. (Class 7) 10:30 a.m. to 12:00 p.m. (Class 8) 11:30 a.m. to 01:00 p.m. (Class 9)

Parents are advised to kindly be punctual.

Dated: January 21, 2017

Principal